



City of Tempe

UTILITY SERVICES TECHNICIAN II+ (SBP)

JOB CLASSIFICATION INFORMATION

<i>Job Code:</i>	460	<i>FLSA Status:</i>	Non-Exempt
<i>Department:</i>	Municipal Utilities	<i>Salary / Hourly Minimum:</i>	\$20.775481
<i>Supervision Level:</i>	Non-Supervisor	<i>Salary / Hourly Maximum:</i>	\$24.411058
<i>Employee Group:</i>	NSU	<i>State Retirement Group:</i>	ASRS
<i>Status:</i>	Classified	<i>Market Group:</i>	Utility Services Technician II+ (SBP)
<i>Drug Screen / Physical:</i>	Y	<i>EEO4 Group:</i>	Service Maintenance

DISTINGUISHING CHARACTERISTICS

This is the journey level class within the Utility Services Technician series. These classes are flexibly staffed, and movement of an employee to the II level is determined by the Department and requires that the employee meets the minimum qualifications, is off probation, attained appropriate State of Arizona certificates and CDL, and is performing the full range of plumbing and pipefitting duties at the journey level.

Employees in the Utility Services Technician II+ level may additionally be given the opportunity, or required, to learn and perform duties in other skill/trade areas (i.e. skill blocks) including: heavy equipment operation (i.e. backhoe/crane/loader), sewer cleaning truck operation, TV truck and camera operation, fire-hydrant repair, or customer response activities.

REPORTING RELATIONSHIPS

Receives general supervision from the Water Utilities Supervisor or from other supervisory staff.

May act as a subject matter expert to assist in training other staff and may provide assignment based functional/technical supervision over other staff.

MINIMUM QUALIFICATIONS

<i>Experience:</i>	Two years of experience in the installation, maintenance, inspection and repair of water, wastewater and stormwater systems for a utility.
<i>Education:</i>	Equivalent to completion of the twelfth grade.
<i>License / Certification:</i>	<ul style="list-style-type: none">● Possession of a valid Class A Commercial Arizona driver's license with a tanker endorsement.● Possession of the Grade II Water Distribution System Operator Certificate and the Grade II Wastewater Collection System Operator Certificate issued by the State of Arizona. Certified to act as a Competent Person under the City's Trenching and Shoring Program. Certified to act as an Entrant, Attendant and Permitting Supervisor under the City's Confined

	Space program. Tempe employees in this classification will be able to qualify for some of the skill blocks in the Skill Based Pay (SBP) program.
--	--

ESSENTIAL JOB FUNCTIONS

Essential job functions are the fundamental duties of a position: the things a person holding the job absolutely must be able to do.

To actively support and uphold the City's stated mission and values. To perform work in the installation, maintenance and repair of the City's water distribution and wastewater/stormwater collection systems.

OTHER DUTIES AS ASSIGNED

Please note this job description is not designed to cover or contain a comprehensive listing of all activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

- Perform job duties adequately and properly; follow personnel and department policies and operating procedures; show respect, tact, and courtesy in dealings with coworkers and the general public; behave in a manner that does not obstruct or hinder other employees from completing their duties; act in a manner that is safe and follow the City's safety procedures at all times.
- Provide a high level of customer service to all Tempe residents and other parties impacted by water, wastewater and stormwater services.
- Install new water meters; change-out old water meters.
- Exercise water main valves; exercise fire hydrants.
- Assist in doing "hot taps" on water mains; assist in doing taps on sewer mains.
- Assist in installing or repairing water or sewer mains and services; assist in fire hydrant repairs.
- Use a variety of hand tools.
- Read and interpret the City's GIS utility maps.
- Respond to and answer customer complaints concerning the water, sewer and stormwater systems.
- Use a variety of power equipment (cut off saws, tampers, pumps, generators, compressors).
- Weld and torch cut.
- Operate dump truck, crane truck, Jet-Vac truck, backhoe, Bob Cat, and utility work truck in performing duties.
- Operate personal computer, laptop computer and/or field tablet.
- Inspect and perform maintenance on water, wastewater, and stormwater infrastructure.
- Install, repair and maintain fire hydrants.
- Install, maintain and repair water and sewer services, water and sewer mains, water valves, water meters, and all related appurtenances.
- Inspect, install, maintain, and repair stormwater collection appurtenances such as manholes, inlets, pipes, catch basins, drains and drywells.

- Conduct mechanical finals on new water systems or additions to the City's infrastructure
- Provide Division back-up for Blue Stake activities as needed.
- Perform related duties as assigned.
- Physically present to perform the duties of the position.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

- Lift heavy objects (i.e. equipment, parts, and tools up to 90 lbs.);
- Operate city vehicles (i.e. utility trucks, dump trucks, crane, cleaning truck, skip loader);
- Operate city equipment (i.e. backhoe);
- Use power tools (i.e. jackhammer, P/H tools, tampers, etc.);
- Climb stairways, ladders, and work on elevated structures (in/out of trenches, etc.);
- Traverse uneven surfaces (i.e. trenches and curbs, etc.);
- Work in a stationary position for considerable periods of time (mainly standing & kneeling. Varies, often depending on job);
- Work in confined areas (work in manholes, meter vaults, trenches, catch basins);
- Work out-of-doors in inclement weather;
- Exposure to extreme heat, cold, dampness, dust, pollen, odors, fumes, etc.;
- Exposure to hazards of electrical shock, falls, noise, equipment operation, etc. (ladders, trenches, noise from equipment, i.e. jackhammers, trenchers, sewer cleaning truck);
- Exposure to blood and airborne pathogens; bodily fluids; etc. (sewer lines);
- May require working extended hours;
- May work alone for extended periods of time (valve exercising, meter changeout, etc.).

COMPETENCIES

CLASSIFICATION LEVEL	INCLUDES	COMPETENCIES
Foundational	All Employees	Inclusion, Communication, Interpersonal Skills, Integrity, Professionalism, and Willingness to Learn
Non-Supervisory	In Addition >	Teamwork, Customer Service, Initiative, and Dependability / Reliability
Supervisory	In Addition >	Staffing, Monitoring Work, Delegating, Development / Mentoring, and Support Others
Manager	In Addition >	Preparing / Evaluating Budgets, Monitoring / Controlling Resources, and Motivating / Inspiring
Deputy Director	In Addition >	Entrepreneurship and Networking
Director	In Addition >	Organizational Vision
<p><i>For more information about the City of Tempe's competencies for all classifications:</i> City of Tempe, AZ : Competencies</p>		

JOB DESCRIPTION HISTORY

Effective February 2000

Revised May 2001

Revised July 2001 (Range adjustment)

Revised April 2002 (update Certifications)

Revised September 2003 (update Certifications)

Revised November 2003 (updated Experience)

Revised November 2006

Revised May 2016 (Stormwater)

Revised March 2018 (update Stormwater min quals & job duties)

Revised March 2019 (PW reorg – move to Municipal Utilities Dept.)